

CRISIS GUIDE AND ROP

This document will guide you through the *Rules of Procedure* (referred to as ROP throughout the document) being followed in the *Joint Crisis Committee* at SMUN 21. We will be following ILMUNC Procedure with slight differences which will be clarified by the executive board in this guide or in committee.

Verbatim

- *Ministerial Statements*

Ministerial statements are not part of conventional ILMUNC Procedures. They will be required to be given by each delegate at the start of the committee and will be the first form of formal debate in the committee. Ministerial statements will be 90 seconds long and a delegate is expected to set the base for their arguments and stance in committee. It should cover (a) their kingdom or parties' stance in committee, (b) their portfolios' stance in committee, (c) their objectives in committee. Ministerial statements enable delegates to introduce their viewpoints and discover the views of the other delegates in the committee. Committee will begin with ministerial statements from all delegates. They may be called on for other points in committee when all delegates may be required to give their statements.

- *Moderated Caucuses*

A moderated caucus is a form of formal debate. A specific agenda is set along with a particularised time limit. A moderated caucus can be proposed by a delegate whenever a focused discussion is required by the committee. Delegates while proposing a moderated caucus must (a) describe the agenda for the caucus, (b) propose a time limit for the individual speakers time and the total time of the caucus (Note the total time must be divisible by the Individual Speakers Time). The proposed caucus must be passed by a simple majority of delegates in the committee.

- *Unmoderated Caucuses*

An unmoderated caucus is a form of informal debate. They are used to enable intra-delegate discussion as a group for discussing a possible flow of committee and creating documentation etc. Even though an unmoderated caucus is not moderated by the dias, proper decorum must be maintained at all times. Delegates must, while proposing an unmoderated caucus, (a) describe the total time limit for the caucus. The proposed caucus must be passed by a simple majority of delegates in the committee.

- *Backroom Negotiations*

Backroom negotiations take place to allow delegates to discuss plans with each other privately during committee sessions. Delegates must seek the permission of other delegates they wish to involve in the aforementioned negotiations and request a member of the Executive Board to assign them to an appropriate breakout room. Delegates will be given a short amount of time to discuss what is necessary and will be returned to the main committee room in case any important updates are to be given. Delegates may use such sessions in addition to methods like the Zoom chat for lobbying and collaboratively working on paperwork.

Documentation

- *Crisis Notes*

A crisis note is a form of covert documentation. A crisis note serves multiple purposes, it can be used to:

- (a) accumulate resources,
- (b) exploit and grow personal powers,
- (c) execute plans,
- (d) discover information and
- (e) contact a figure not present in the committee.

Think of them as a communique. Each note begins by establishing a contact. A contact can be anyone the delegate knows or would know and is often made up. For example, common contacts include secretaries, family, and friends. When establishing a contact, a delegate should also define their relationship and give context to the contact. In essence, when establishing contact, a delegate should give them a general history or background of their relationship as a basis for their requests. After establishing contact, a delegate should then begin explaining their request. In their request, a delegate should be as specific as possible answering the questions who, what, where, when, and how. A delegate should also state why they would like this action to be performed. Generally, larger, more difficult tasks will require the delegate to prepare and coordinate their resources beforehand through other notes. This can be done through Crisis Arcs.

Delegates may also send *joint crisis notes*.

- *Crisis Arcs*

Crisis arcs are a series of progressing crisis notes that consist of a set of crisis notes where each note picks up where the previous note left off. Arcs will generally have goals that the delegate will need to achieve to reach their final goal. By their very definition, arcs are the personal story each delegate writes as the committee progresses. Regardless of the morality of the arc, delegates should plan out arcs to further progress their influence in a committee. It is key to keep an arc flexible enough to deal with obstacles and unexpected updates while being rigid enough to achieve the final goal and impact committee. A delegate should

not continuously insist on acquiring a resource that the Crisis Room has denied them, but instead try and divert their arc to use the resources they have at hand to achieve the arc's goal. A good crisis arc includes a buildup stage wherein delegates prepare resources. These can be supplemented by small operations testing out the abilities of these resources and building a basis for further operations. They may culminate in committee changing objectives in the form of larger operations in the end and/or aid in increasing the personal and portfolio powers of a delegate.

- Personal Crisis notes will be submitted to the Crisis Room via a Google Form. Joint Crisis notes will be submitted by email with the other authors of the crisis note cc'd in the email. More details will be provided on the same in committee.
- Delegates will be informed of the consequences of their Covert Actions either via Direct Message or Crisis Updates. The delegates taking action are not revealed to the committee in these crisis updates unless other delegates' intelligence assets catch word or by Chair's discretion.

- *Directives*

Directives are documents written by committee members to solve, prevent, or take general action in regard to an issue or crisis at hand. Directives can be authored by an individual, a group of individuals or the committee as a whole. A directive must be commanding in nature and should take into consideration all aspects of handling a crisis whether it involves diplomacy, strategic action or tactical action. It must be titled and divided into clauses. It is also important to address how these actions are being conducted. The more specific and detailed a clause is, the better.

 - In this committee, a personal directive needs no signatories, a joint directive needs a minimum of 3 signatories, and a committee-wide directive needs a minimum of 5 signatories to be introduced. For a committee directive to pass it will require a simple majority (50% + 1 vote). Abstentions will not be permitted, since we'd prefer you all take a clear stand on the actions taken. Amendments are any additional clauses added to a directive that has been introduced. Anyone can submit an amendment and it is generally accepted in writing. Amendments generally do not need additional signatories so long as the directive in question has a sufficient number.
 - Delegations of different Cabinets (for eg. The Marathas) can submit joint directives for collective action on behalf of their kingdoms
 - Personal and Joint directives may be passed by the Crisis Room or by the discretion of the Executive Board be subject to a vote by the committee owing to reasons such as
 - It is not in the individual powers of delegates to carry out such action

- It is needed for the committee to pass it as a whole as it affects the committee in a strong manner.
 - Personal Directives will be submitted to the Crisis Room via a Google Form. Joint Directives will be submitted by email with the other authors of the crisis note cc'd in the email. Committee wide directives will be uploaded to a common committee drive.
 - Directives will be used for overt actions in the sense that the committee will know who has given the command for the carrying out of the actions taken in the directive. They will be updated about this informally or through crisis updates.

 - *Pehgam*

A Pehgam is a form of documentation specific to this year's JCC. Think of it as a cabinet wide press release. A Phegam will be used by a cabinet as a whole to release a formal statement to the public. A Phegam will require the support of the majority of members of a particular cabinet or cabinets involved. This is not a document that will be usually required in committee, hence the cabinets must ask the executive board if they require a pehgam before submission. The mode of submission will be clarified by the Executive Board in Committee.
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Sample Documentation

Delegates will notice the documentation often contains a brief explainer at the top to make it easier for the crisis backroom. This is an encouraged practice, but the explainer does not mean you can compromise on necessary detail. Note this is not the context provided to delegates for understanding but present in the crisis note itself.

Sample Crisis Note utilising Portfolio Powers

Context: This crisis note was made by the Chief of Army Staff in the Cabinet of Israel in a committee concerning the Suez Canal Conflict. It aimed to assassinate the Egyptian President, Gamal Abdel Nasser. Note that Establishment 02 is an intelligence organisation that was previously set up by the delegate in an earlier crisis note.

To: Prime Minister, Mr. Ben Gurion
From: Rav Aluf Moshe Dayan

Confidential

Prime Minister sir, I as a soldier cannot bear the humiliation constantly brought to our dear nation because of the pressures from foreign offices to delay an action that will send a strong message to Egypt and break its core. I therefore feel it necessary and a duty to my soldiers, my men to reply in all true force.

Taking the same into consideration a blow must be sent to Egypt. The capabilities of my men whom I lay full faith in and I assure you will be successful in crying out this action which will be written in gold in the history for the children of our nation.

Operation goldenblow (OP. 00182 Echo 02)

This operation aims at providing a blow to Egypt by shaking up its very core, the core of **Nasser**.

This will be carried out through the help of our men from **Establishment 02** stationed alongside Sudanese rebels in the Sudanese border with Egypt.

This will be carried out in the following manner :

1. The 1958 Chevrolet bel air is the presidential vehicle for Nasser (pictures attached below). This Vehicle is readily available and can be painted in the Egyptian colour scheme and with appropriate Egyptian national symbols.
2. The modified vehicle will then be shipped through a Zim line navigation company LTD "SS Zion" which regularly takes cargo from Israel to South Asia and Australia while having a stop at Sudanese ports. Since many citizens ship their vehicles alongside, there will be no chances of suspicion.
3. While a refuelling and restocking stop is made at the Port Sudan the vehicle will be unloaded there and received by officers of Establishment 02 disguised as Sudanese nationals.
4. This Vehicle will then be driven to the instalments set up by Establishment 02 at the outskirts of the border town of Wadi Halfa which connects to Egypt and drives down to Cairo through route 1 Alpha. To surpass the border check points without suspicion, the stationed men all have been provided with both Sudanese and Egyptian passports and an all year border pass issued by the Egyptian government.
5. From there on this vehicle will be driven down to Cairo between 22nd and 24th of January.

6. On the 25th of January, also known as **January 25 revolution day** is a big national holiday for the whole of Egypt and is a landmark day associated with speeches by many leaders. Through observations of Egyptian radio channels and newspapers, Nasser will also deliver a speech on the 25th of January.
7. Taking advantage of the same, the now modified vehicle will be placed as a replacement to the regular vehicle while the driver being an Establishment O2 operative will have the car fitted with a timed demolition device, the replacement of the car will be carried out through onion layered operation in which the car will be stolen from the compound while being prepared for the 25th of January outside the presidential palace.
8. Nasser who is to leave the palace at 0830 hrs will be seated in the vehicle and leave for the headquarters of ERU (**Egyptian radio union**), at 0845 hrs the bomb will be detonated taking with it the dictator of the Republic of Egypt.
9. To ensure our assets not be compromised the following parameters are being set in place:
 - a. Only two operatives will be driving to Cairo, the later escaping the night before, after the successful replacement of vehicles. The former a.k.a the driver will pay the supreme sacrifice for the nation of Israel.
 - b. If any assets are compromised, they are associated with the Sudanese rebels and this would thus be identified as an act of aggression by a rebel militia.
 - c. The Establishment O2 does not formally exist on papers thus, allowing plausible deniability.

My men have worked relentlessly to plan this blow Prime Minister, we hope and we are sure that you won't let us or Israel down.

אלוהים יברך את ישראל

Sample Crisis Arc (Both personal and portfolio): Contains only two out of many crisis notes for sake of brevity and quick understanding)

The following was carried out in a conclave of Vikings invading England in the 11th century. The author aims to create a marriage alliance with Normandy to increase military resources and diplomatic options for himself. The author is a commander of a powerful fleet and a claimant to the throne of Norway.

To: Duke Richard of Normandy

From: Olaf II Haraldsson

Dear Friend,

I hope this finds you in good stead. I fondly remember the winters we passed together at your home once I returned from England the first time. Crucial moments of my life like my baptism happened with you, and I want to make another one of those happen,

My Friend, soon I will become the ruler of Norway, in one way or another. We have shared a friendship that I want to turn into a family. An ally for you in the north is sure to extend your influence and my upcoming plans may see you extending influence even further. Alice of Normandy, your daughter, is a truly beautiful woman. We became companions during my stay, and we used to spend long hours chatting. I didn't know then but I know now it was love. With this, you can ensure your daughter will lead a good life with me, and an alliance between powers that become stronger each day. Her eyes shine brighter than the moon and I aspire to be in her graces.

An ally in the North will greatly benefit Normandy when it comes to influencing in this region. In any case, we've been friends for years and this is a moment to turn that.

Your Friend

Olaf II Haraldsson

King of Norway

The following note came later in the arc and contains details for a major operation carried out using it. The author utilises both personal and portfolio powers to collect intelligence and engineer a kidnapping of his adversary's son.

Note to EB: *This communique intends under the pretence of first a shipment of goods, then an offer of a turning of Olaf because of his marriage intend to dupe Edmund into believing the offer of an alliance while gathering intelligence and capturing one of his sons.*

Joint Closed Communique

Name: T'was the best of Edmund, T'was the worst of Edmund

From: Olaf II Haraldsson

To: Second in Command of my fleet

Dear Friend,

Under the cover of the next night send my articulate head of communication with 10 warriors and 1 of my navigators under the cover of night. While the warriors are rejoicing in the night's food and have had a few glasses of honey mead and are drowsy and unaware, he is to sneak out of the encampment, untie the smallest ship in the fleet, built for speed and sneaking quietly, and leave along with the warriors for the North. They will carry the insignia of my wife, the princess of Normandy. They are to take sufficient silver for a wagon or two of supplies. These men are to carry a pigeon in a cage.

They will sail into the high seas but stay within 7 hours of the coast at all times. Due to my navigator's skill, they will be able to slip past the East Anglia blockade taking appropriate measures and will travel north to the River Humber. They will enter and land at the city of Leicester, dressed in plain clothes. Edmund, having married Siegfert's widow, has control of the land there as he is among other things, the chief thegn of the seven burghs, having replaced the former his friend in that position. Two warriors and the navigator are to stay behind and guard the ship, keeping it ready for a retreat.

The remaining of the group will travel along with a delivery of supplies to the castle and seek entry to it, to seek an audience with him by showing the insignia of Normandy to his personal guards and no one else. They will explain that they are my troops only to him and that I have recently established great relations with Normandy from where his father's wife is from, have decided to change sides. I will offer him the support of my Baltic Fleet in exchange for gold, men and ships after the war as specified below in the letter to him. Further questions are to be responded to by my head of communications on the ground if needed

and he should be instructed to make sure my offer sounds resolute but deflect questions subtly as the great spokesman he is.

< Letter open >

Dear Edmund,

As you may know, I have recently married the love of my life, the Princess of Normandy. Her ideas and beliefs have convinced me to turn against my current allies, the Vikings in an attempt to consolidate the hold of true Christians like the English and me towards land. The action taken by the conclave neglects the English of the country, but this hurdle has provided us with an opportunity to come together and create a better sort of world. I will offer my Baltic Fleet in aid of your defence, only if you do the same when the time comes for me to take the back land which is rightfully mine.

Normandy has no role to play in this, except the ideal which it has given me, and for the above support I'll just ask 500 pounds of gold, the promise of 5000 soldiers and 200 ships in the future from a King of England to be, I think we may very well have a deal. While you do read this and determine your response take care of my men, after all, we are family, show them around, introduce them to the sons of yours of whom I will be an uncle when I see them. Until later, I bid you goodbye. Also, these are mere messengers and travelling under not only my protection but Normandy's insignia so do keep that n mind.

Yours Truly

Olaf II Haraldsson

<Letter close >

The warriors are to remember and note as soon as they leave the fortifications of his fortress and the weak points it may possess and communicate them to me on their return. The head of Communications along with some is to meet the King's children, ask them to go for a walk outside or possibly riding along on a horse. These warriors that will be sent are elite warriors, experienced and of the finest breed. At the appropriate moment, they are to take one of the

boys, and make sure the other is not in sight, once they are in the fields, tie his hands, wrap him in the bags and keep him in the now emptied wagon.

They are to leave the gates under the pretence of which they had come, as they will not be revealed to the guards at the gate, They are to quickly travel back to their ship and take off for us. At any point in time, if he asks, they are to specify that the Baltic Fleet is travelling back towards Wessex to focus on the west. They are to come back the same way with my navigator guiding them through the treacherous paths to make sure they can't be followed and maintain secrecy. In return, my men will have an idea of the fortifications and his son for negotiation.

Carry out this plan with great secrecy and speed.

Your Friend

Olaf II Haraldsson

Sample Personal Directive

Context: This directive was made to establish an independent intelligence body under Deng Xiaoping's rule of China in 1980. The committee which was being simulated was the Communist Party of China's Politburo of 1979. Notice how the different bodies of the agency, budget and other significant details have been mentioned.

Directive: Wangpai Agency

Purpose: Establishment of an Intelligence Bureau known as Wangpai for gathering intelligence and for conducting counterintelligence operations. The primary mission of this bureau is to ensure the security of the state through effective measures against foreign agents and spies, and counter-revolutionary activities designed to sabotage or overthrow China's socialist system.

1. This Independent intelligence organisation is to be established as a result of a merger of the Counter Investigation Department and counterintelligence elements of the Ministry of Public Security of the People's Republic of China. It shall exist as an independent institution, which only answers to the Politburo. Headquarters for this bureau will be established in Beijing.
2. 9% of the budget that is provided to the Central Military Commission shall also provide capital for the proper setup of this bureau for the next five years.
3. This bureau is to set up front companies and use existing international companies under the PRC government as front companies as well.
4. Over the span of five years this bureau will devise an independent budget in which required capital will come from front companies, enterprises and other such institutions.
5. Further the wangai will be headed by an individual appointed by the State Council. After completing two terms of 3 years each, this individual shall be offered tenure after review by the Council.
6. This bureau will be departmentalised as follows:

1	Confidential Communication Division	Responsible for the management and administration of confidential communications
2	International Intelligence Division	Responsible for strategic international intelligence collection

3	Political and Economic Intelligence Division	Responsible for gathering political, economic, and scientific intelligence from various countries
4	Taiwan, Hong Kong, and Macau Division	Responsible for intelligence work in Taiwan, Hong Kong, and Macau
5	Intelligence Analysis Division	Responsible for analysing and reporting on intelligence and collecting guidance on how to handle intelligence matters
6	Operational Guidance Division	Responsible for directing and supervising the activities of provincial level Wangpai offices
7	Counterintelligence Division	Responsible for gathering counterintelligence information
8	Counterintelligence Division	Responsible for monitoring, investigating, and potentially detaining foreigners suspected of counterintelligence activities. This Bureau is reported to primarily investigate diplomats, businessmen, and reporters ^[24]
9	Internal Security and Anti-Reconnaissance Division	Responsible for protecting the Wangpai from infiltration by foreign entities by monitoring domestic reactionary organizations and foreign institutions
10	Internal Security and Anti-Reconnaissance Division	Responsible for monitoring students and institutions abroad in order to investigate international anti-communist activities
11	Information and Auditing Division	Responsible for the collection and management of intelligence materials

12	Social Research Division	Responsible for conducting public opinion polling and surveying the population
13	Science and Technology Investigative Division	Responsible for managing science and technology projects and conducting research and development
14	Science and Technology Investigative Division	Responsible for inspecting mail and telecommunications
15	Comprehensive Intelligence Analysis Division	Responsible for the analysis and interpretation of intelligence materials
16	Imaging Intelligence Division	Responsible for collecting and interpreting images of political, economic, and military targets in various countries through both traditional practices and through incorporation of satellite imagery technologies
17	Enterprises Division	Responsible for the operation and management of Wangpai owned front companies, enterprises, and other institutions